

World Service Office CEA-HOW, Inc.

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World Service Office Board of Directors' (BoD) Quarterly Meeting

Board of Directors' (BoD) Quarterly Meeting June 8, 2013, 7:00 AM Pacific Time

- 1. CALL TO ORDER—The meeting was called to order at 7:04 a.m. PT
- 2. SERENITY PRAYER; TRADITION 2; ABSI READING
- 3. ROLL CALL

Board Members

Present: Coco C., Coletta W., David M., Jim C., Lorraine S., Marybeth M., and Shannon H

and Jim. E.

Not present: Jose F.

Corporate Officers

Irish C., Pamela K., and Woody N.

Co-Founder

Rae Z.--Excused

- 4. APPROVAL OF MINUTES --Item #4 in the minutes of April 27, 2013 were corrected to read: "The minutes were approved as presented."(a change from "...approved as approved.") A motion was made to approve the minutes of April 27 as corrected. Motion passed. ACTION ITEM: Coletta will post the minutes on the website as approved.
- 5. APPROVAL OF AGENDA—Motion to approve the agenda as presented. Motion passed.
- 6. OLD BUSINESS: WSBC 2013 Motions:
 - a. Suspend Ad Hoc Reflections Book Committee Motion—Following discussion and a change in wording, the motion reads: Suspend the Ad Hoc Reflections Book Committee until submissions reach a minimum of 1,000. The Website Committee will monitor the number of submissions received and notify the Literature Committee the number of submissions received to date at least twice a year. When a minimum of 1,000 submissions have been received, the Website Committee will download and provide the submissions to the Literature Committee for review, retention, and use. Upon receipt the Literature Committee can then determine how to use the submissions, i.e., continue the work on a Reflections Book; propose that an Ad Hoc Reflections Book Committee be established to work on and finalize a Reflections Book publication; and/or use the submissions in other projects or publications.

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b. Publish AA 4th Edition Personal Story Questions, Parts I, II, and III. The motion reads: Publish three booklets of questions based on the personal stories found in the 4th Edition of the Big Book. The first booklet will be based on the stories in Part I of the 4th Edition, 2nd booklet will be based on the Part II stories, and the 3rd booklet will be based on the stories found in Part III. The three new publications will be similarly titled as follows:

Questions Based on AA 4th Edition Personal Stories, Part I

Questions Based on AA 4th Edition Personal Stories, Part II

Questions Based on AA 4th Edition Personal Stories, Part III

7. NEW BUSINESS:

a. Terms of Service Bylaws Amendment: After discussion and minor edits, the proposed motion is as follows:

BYLAWS AMENDMENT RE: TERM OF OFFICE

Part A. Article 4, Section 15. Term of Office (Proposed)

- a) Directors shall be elected at the annual World Service Business Conference for a period of two (2) years. Directors may be elected for no more than two consecutive two-year terms. A person may be reelected after a two-year absence from the Board.
- b) In order to ensure a geographic fellowship representation, no Area may have more than four (4) Directors elected therefrom.
- c) In the event there are fewer than eight (8) Participating Directors as a result of subsection (b) above, said subsection shall be waived.
- d) The term of office of a newly elected Director shall commence immediately upon the close of the World Service Business Conference at which such Director was elected. [See Section 31(d)].
 - e) Directors who are appointed to fill a vacancy between annual meetings of the World Service Business Conference may be elected at the following World Service Business Conference meeting for no more than two additional two-year terms.

Part A. Article 4, Section 15. Term of Office (Current)

- a) Directors shall be elected at the annual World Service Business Conference for a period of two (2) years. Directors may be elected at any annual Conference in order to fill the remaining term created by a vacancy except as specified in Section 27. Directors shall serve no more than four (4) consecutive years. A person may be reelected as Directors after a two year absence from the Board.
- b) Terms of office for Participating Directors shall be staggered so that four (4) Participating Directors are elected at each World Service Business Conference. In the first year, the four nominees receiving the most votes shall serve a two-year term. The four nominees receiving

the next highest number of votes shall serve a one-year term. Thereafter, Directors elected at the World Service Business Conference shall serve two-year terms.

- c) In order to ensure a geographic fellowship representation, no Area may have more than four (4) Directors elected therefrom.
- d) In the event there are fewer than eight (8) Participating Directors as a result of subsection (c) above, said subsection shall be waived.
 - e) The term of office of a newly elected Director shall commence immediately upon the close of the World Service Business Conference at which such Director was elected. [See Section 31(d)].

A motion was made to approve the proposed motion with the edit changes. Motion passed.

A motion was made that: In compliance with the Bylaws that Directors are elected to a two-year term, Marybeth M. will complete her second two-year term through 2014. Motion passed.

b. Board Policy Manual Convention Reimbursement Motion—

BOARD POLICY MOTION:

Title: Pre-Convention Reimbursement for Convention Committee Expenses

Proposal: The Global Convention budget is funded by WSO. The Global Convention is planned and implemented by volunteer members of the fellowship. Convention expenses are paid from the Convention budget and are reimbursed post-Convention upon submission of hard copy receipts of expenses. Some member volunteers are not in a financial position to fund expenses then wait until after Convention for reimbursement. Financial solvency should not be a prerequisite to service.

We propose the following Board Policy:

BOARD POLICY MANUAL

Section: Convention of the Global Fellowship

Title: Pre-Convention Reimbursement for Convention Committee Expenses

Pre-Convention reimbursement for Global Convention expenses shall be available to members on the following terms:

- A maximum of 25% of the overall Convention budget will be available for pre-Convention reimbursement
- Pre-Convention reimbursement must be approved in writing by the Global Convention Chair and the WSO Convention Liaison
- Any reimbursement request must come from the Global Convention Chair and be in the form of a hard copy receipt of purchase and explanation of goods or services purchased

A motion was made to approve the motion as edited. Motion passed.

c. WSBC 2013 Forum on Structure--Discussion was held. This forum will be an hour and a half in length. Woody, Marybeth, and Lorraine have been working on this presentation and have an outline. Jim E. and Jim C. will join this group in presenting the forum to the Conference. **ACTION ITEM: Pamela will provide a count of the face-to-face meetings at the close of the fiscal year to Woody.**

8. **ADJOURNMENT** Meeting adjourned at 8:38 a.m. PT with the Serenity Prayer.

Everyone is welcome to attend Board meetings as observers. Please note that observers may not vote and may not speak unless the Board specifically invites comment. The Board may close meetings for reasons of confidentiality. World Service Office