

2106 - 2017 CEA-HOW Board of Directors
First Meeting: July 22, 2016

Call to Order at 4:00 pm PT

Roll Call

Directors: Liane S., Rosa A., Lupita B., Jan D., Ginger B., Lueretha B., Carolyn P., Cheryl F., Jim W.,

Corporate Officers: Pamela K., Jim C., Shannon H.

Board Officers

The following officers were elected by acclamation:

- Chair: Cheryl F.
- Vice Chair: Ginger B.

Corporate Officers

The following officers were elected by acclamation:

- President: Pamela K.
- Vice President: Jim C.
- Secretary: Shannon H.
- Treasurer: Carolyn P.

Non-Participating Director

Jim W. was reelected as non-participating director

Executive Committee Members

- President
- Vice President
- Chair
- Vice Chair
- Treasurer
- Secretary
- Non-Participating Director

2016 - 2017 Director of the Month (DOM) Schedule

2016

- August: Ginger B.
- Sept: Carolyn P.
- Oct: Cheryl F.
- Nov: Lupita B.
- Dec: Liane S.

2017

- Jan: Rosa A.
- Feb: Jan D.

- Mar: Lueretha B.
- April: Cheryl F.
- May: Carolyn P.
- June: Lupita
- July: Liane S.

Board Liaison Assignments

- Finance: Carolyn P.
- Sponsorship: Lueretha
- Convention: Ginger B.
- Special Needs: Liane S.
- Literature: Ginger B.
- Policy Manual: Jan D.
- Urgent New Business: Cheryl F.
- Website: Pamela K.
- Agenda: Cheryl F.
- Public Information: Lupita B. and Rosa A.

Bimonthly Executive Committee Meetings:

- Held third Wednesday of the Month at 5:00 pm PT
- Schedule: **2016:** August 17, October 19, Dec 21; **2017:** Feb 15, April 19, June 21

Quarterly WSO Board Meetings

Meetings are held on the fourth Saturdays of the month at 7:00 am PT via teleconference (additional meetings may be called as needed):

- October 22, 2016
- January 28, 2017
- April 22, 2017

NOTE: Board liaisons need to send reports to Chair and WSO 10 days before scheduled meeting: October 12, January 18, and April 12

Strategic Planning (SP) Meeting

Next SP meeting was called for Sept 10, 2016 at 8:00 am PT

Mentors for New Directors

- Liane to mentor Jan D.
- Cheryl to mentor Rosa
- Ginger to mentor Lueretha

Convention Liaison and Co-Liaison

Ginger B. will serve as Convention Liaison and Jan D. volunteered as Co-Liaison

Convention Workshops

WSO Board members volunteered to audit workshop recordings for compliance with CEA-HOW guidelines and philosophy and clarity of recording.

Adjournment at 4:50 pm PT

Minutes submitted by
Shannon H., Secretary

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