



World Service Office
CEA-HOW Inc.
3371 Glendale Blvd., Suite 104
Los Angeles, CA 90039
Phone: 323-660-4333; Fax: 323-660-4334

Compulsive Eaters Anonymous-HOW

**World Service Office
Board of Directors' (BOD) Special Meeting
May 26, 2012; 7:00 AM PDT/10:00 AM EDT**

- 1. **CALL TO ORDER**—Meeting called to order at 7:05 a.m. PDT
- 2. **SERENITY PRAYER; TRADITION 2; ABSI READING**
- 3. **ROLL CALL:**
BOD: Carol S., Coletta W., David M., Jim C., Marybeth M., Merrie Anne B., Richard M., Shannon H.,
Not present: Lupita B.,
Rae Z.--excused
Officers: Irish C., Pamela K., Woody N.
- 4. **APPROVAL OF AGENDA**—added Old Business item I to the agenda.
- 5. **BOD APRIL 28, 2012, MEETING MINUTES FORMAL APPROVAL**--Motion made to approve minutes. Motion passed. **ACTION ITEM: Coletta will post the minutes.**
- 6. **OLD BUSINESS:**
 - a. **State of the Program**—Review of Flyer re Sponsorship Chair Position—After discussion the flyer will be redone to clarify the position and add bullets stating function of position (to have a short monthly meeting and facilitate finding a sponsor) and change wording to “Recommended qualifications.” **ACTION ITEM: Coletta will make changes and send this out again for further review.**
 - b. **Area 6 Letter re: Literature Request for Discount and Credit**—Woody addressed this. With the 50% discount that Area 6 is entitled to as per WSBC 2006 policy, Area 6 will be able to handle the amount and also cover the shipping. Woody also clarified that Area 6 will give WSO their Area 6 DVD at no cost to use. They had a small profit from their annual fiesta and those funds will be used for literature. **Motion made to sell Area 6 the literature requested in their spreadsheet for the total amount plus shipping. Motion passed. ACTION ITEM: Pamela will email the Spanish order form to Lupita and the funds for the order will need to be received prior to shipping.**



- c. **Gratitude Month Flyer as Reminder— ACTION ITEM: After discussion on the flyer, Coletta will add suggested edits and resend.**
- d. **Affiliation of Tijuana Group with San Diego Intergroup; Waiver Request—Lupita--This request will be dropped as there has not been further communication from the Tijuana group with Area 6. There is not an official Tijuana group listed on the WSO website. ACTION ITEM: Woody will follow up with Area 6 about getting more information on this group.**
- e. **Website Content Board Policy Motion—David—Following discussion, this motion was withdrawn. Motion made to create a Board Website Content Review Committee consisting of Board members and officers with at least one participating Board member charged with review of content submitted for publication on the CEA-HOW Website to ensure adherence to the Website Policy. Motion passed. Woody, Shannon and Pamela will serve on the committee at this time. ACTION ITEM: David will draft a motion for the next meeting establishing a Website Content Policy. ACTION ITEM: Jim will send his Area AA policy regarding website content review to David.**
- f. **Conference Motions**
 - 1) **Maintenance Book Changes—Coletta. More editorial edits were suggested and these will be included to be sent out with the delegate packets for WSBC. Motion made to send the motion out with revisions. Motion passed.**
 - 2) **Revision of *An Abstinence Model*—Pamela—Copyright search. No evidence of any copyrights on this piece has been found. Three additional changes to the edits were suggested: Under physical abstinence a change will be made to say we abstain from sugar, flour and quantity, eliminating any reference to high fat foods, and also to remove that we abstain from a sedentary lifestyle. The name at the end of the document will also be removed. Motion was made to accept these changes and send the document out in the delegate packet as revised. Motion passed.**
 - 3) **English to Metric Measurements--This motion was resubmitted by the proposer to include the specific conversion table suggested. Motion was made to accept the revised motion as submitted and submit it to Conference. Motion passed.**
 - 4) ***How to Set Up a Health Fair Brochure Motion*—PI Committee. After discussion this motion is to be sent back to the Public Information Committee to make suggested content and editorial changes and send it to the Literature Committee for formatting and to get it into Conference-ready form.**
 - 5) **Motions Returned to Agenda Committee. Two motions were returned to the Agenda Committee for revision prior to this meeting—Change in 7th Tradition Contribution Rates and Creation of an Ad Hoc Committee on Medical Abstinence. The Agenda Committee advised that the motions had not been resubmitted will, therefore, not presented at the 2012 WSBC.**

- g. **Policy Manual Motion on Reimbursements**—(See attached motion.) Suggested changes were made. **Motion made to approve this motion with amended changes. Motion passed. ACTION ITEM:** Woody will talk with Shiran at the hotel concerning the procedure for the complimentary parking passes. **ACTION ITEM:** All Board members need to send hotel and parking pass information to Merrie Anne by Monday, May 28.
- h. **Website Committee Proposal to Send Webmaster to Conference and Convention**—It has been determined that funds are available for this. **Motion made to accept this proposal and bring the Webmaster to Conference and Convention with the suggested guidelines. Motion passed. ACTION ITEM:** Coletta will notify Website Committee concerning this. [Note: Notice received from Webmaster via email the morning of the Board meeting that Webmaster would not be able to attend; however, email was not read and therefore unknown at the time of vote.]
- i. **Area Assistance Request from Area 4 for 2011 Conference**—After research it was found that no request was ever made in 2011 for funding. This item was tabled until discussion of New Business item b.
- j. **Additional Translation Equipment for Convention**—Jim reported that the cost of one set (broadcaster and microphone) is approximately \$675. **Motion made to buy one additional set with at a cost not to exceed \$750 with tax, shipping, and handling. Motion passed. ACTION ITEM:** Jim will do more research about alternative systems for future consideration. Jim reported that there were enough FM radios available to support translation of two simultaneous workshops at the Convention as long as translators were available.
- k. **Public Information Guideline document. ACTION ITEM:** Woody, Shannon and Pamela will review this document as members of the newly formed Website Content Review Committee.
- l. **Website Information Notice**—Marybeth created a notice with detailed information on the website changes, and information was reviewed. **ACTION ITEM:** A flyer will be created to go with the information notice and will be distributed to the Fellowship.

7. NEW BUSINESS:

- a. **Delegate Waiver Requests from Areas 1 and 2**—Waiver request from Area 1 was erroneously submitted since it did not meet the requirements set forth on the Waiver Request form. **Motion made to accept the waiver from Area 2 based on policy of having the greatest geographic representation. Motion passed. ACTION ITEM:** Coletta will draft a letter regarding these decisions and send to each Area.
- b. **Requests for Area Assistance Funds from Areas 2, 3, 4, 5, and 6**--After discussion there was a **Motion made to approve Area Assistance in the amount of \$500.00 for Area 2. Motion passed. Motion made to approve Area Assistance in the requested amount of \$207.25 to Area 3. Motion passed. Motion made to approve Area Assistance in the amount of \$500.00 for Area 5 pending confirmation of ability of attendance of a delegate to Conference. Motion passed. Motion made to approve Area Assistance to Area 6 for the requested amount up to a maximum of \$500. Motion passed. Motion made to approve Area Assistance in the amount of \$500.00**

for 2012 to Area 4. Motion passed. Discussion was then held on Area Assistance for Area 4 for 2012 as tabled from Old Business item j. **Motion made to approve one-time retroactive funding for Area Assistance in the amount of \$500.00 for 2011 to Area 4 due to Area 4's administrative error. Motion passed.** This is not to serve as a precedent for any area in the future. **Motion made to amend the Area Assistance policy from the January 28, 2012 Board meeting to authorize the Executive Committee to make recommendations to the Board for exceptions to said Area Assistance policy. Motion passed.**

c. **Delegate Moving out of Area 3**—The Board found that the delegate's moving at this point does not conflict with the delegate serving at this year's Conference. **ACTION ITEM: Coletta will send a letter regarding this.**

d. **Pamphlet—"If God Spoke to CEA-HOW"**—As per research conducted on this pamphlet which found that this pamphlet is copyrighted by an entity other than CEA-HOW, it is recommended that the pamphlet be removed from our list of literature, from our website literature of items available for purchase and also to destroy any remaining copies in the office. **Motion was made to this effect. Motion passed. ACTION ITEM: Notice will be sent to all service levels requesting groups to immediately remove this item from their sales inventory and destroy existing copies.**

8. **A TENTATIVE SPECIAL MEETING IS SET FOR SATURDAY, JUNE 23 AT 7 A.M. PST. The Chair will email by Friday, June 8, to confirm or cancel this meeting.**

9. **ADJOURNMENT WITH SERENITY PRAYER at 11:40 A.M. PDT**