

DRAFT
Compulsive Eaters Anonymous-HOW, Inc. World Service Office
Board of Directors' Regular Quarterly Meeting
July 28, 2002
The Hanalei Hotel, San Diego, California
Minutes

1. **Call to Order** Linda K. called to meeting to order at 8:00 a.m.
2. **Serenity Prayer** The Serenity Prayer was recited.
3. **Roll Call.**
Board Members Present: Linda K. Rosemary G. Kathy D. Rae Z.
Mary Pat O Luretha B. Jeanne W.
Board Members Excused: Fred S.
Secretary: Maria D.
4. **Director's Monthly Assignments** The Board agreed on the monthly assignments to respond to inquiries via telephone, Email, or correspondence, as follows:

<i>Director</i>	<i>Month</i>	<i>Director</i>	<i>Month</i>
Rosemary G.	August '02	Rosemary G.	February '03
Jeanne W.	September '02	Jeanne W.	March '03
Luretha B.	October '02	Luretha B.	April '03
Linda K.	November '02	Linda K.	May '03
Kathy D.	December '02	Kathy D.	June '03
Mary Pat O.	January '03	Mary Pat O.	July '03
5. **Board Quarterly Meeting** The Board agreed to set the date of next quarterly Board meeting on Saturday, October 26, 2002, at 10:00 a.m.
6. **Committee Chair Appointments** Linda K. made the following committee chair appointments:

<i>Chair(s)</i>	<i>Committee Members</i>	<i>Committee Name.</i>
Kathy D.	Jeanne W., Rosemary G. Mary Pat O., Luretha B.	Conference/Convention
Rosemary G.	Kathy D.	Education/Newsletter
Mary Pat O.	Rae Z., Jeanne W.	Finance
Jeanne W.	Rosemary G., Mary Pat O.	Literature
Luretha B.	Kathy D.	Nominating
Jeanne W.		Workshops
Mary Pat O		
7. **WSO Fundraising** The Board discussed the planning of WSO Workshops as a way to raise funds for WSO. The Workshop Committee Co-Chairs will decide on the theme of each workshop. Jeanne will create a flyer within 30 days and will submit to the Board for review and recommend changes, then submit to the Board the final draft of the flyer for approval.
8. **Newsletter** The Board addressed the need to have a quarterly newsletter published.
MOTION PASSED UNANIMOUSLY. Move that we have a quarterly WSO newsletter with Jan B. as the editor and articles submitted to Jan B.

Luretha B. will ask the Dallas Intergroup to fund the first year printing of the WSO Newsletter at approximately \$200 annually. Kathy D. will give an update in 30 days and a target date for review by the Board. The first printing for October 2002 to be approved at the next quarterly Board Meeting.

9. **WSO Budget** Rae Z. will work with Rureth A., Bookkeeper, to establish a WSO budget and will submit to the Finance Committee to review and recommend approval.
10. **Convention Suggestion Box and Outreach List** The Board agreed to have a suggestion box available for the Board to consider what worked and did not work at this year's convention. Additionally, Board Directors will give their reviews to Linda K.

The Board agreed to announce that an outreach list of convention participants will be made available by sending a self-addressed envelope with two stamps affixed.

11. **WSO Board Advisor** Yesterday, at an informal meeting of the Board Directors, the Board agreed to appoint Karen S., as WSO Board Advisor. At this time, the Board deferred discussion to the October Quarterly Board Meeting the expectations of a Board Advisor to be in compliance with the Bylaws, and to determine which quarterly meetings of the Board would require the attendance of the WSO Board Advisor.
12. **Convention Closing Costs** The left-over bags, visors, and t-shirts will be available as ongoing fundraising items until sold out. The final sales collections and hotel bills will be summarized today at Noon. A final invoice will be requested from the hotel for payment within 30 days. The hotel expenses of the Board will be billed later via a CEA-HOW invoice.
13. **WSO Board Liaison to Conference Committee and ad hoc Education Committee** Linda K. proposed to create a Board Liaison to the Conference Committee and ad hoc Education Committee.

MOTION PASSED UNANIMOUSLY. Move that a Board Liaison be created for the Conference Committee, and chairs of the Board committees to become liaison with each Conference committee, and report back the Board activities of each committee at the Quarterly Board meetings.

Rosemary G., Chair of Education Committee, will follow-up with the ad hoc WSBC Education Committee.
14. **Adjournment.** The Board adjourned at 8:46 a.m.