

*Compulsive Eaters Anonymous-HOW, Inc. World Service Office
Board of Directors' Regular Quarterly Meeting
April 27, 2002
WSO Office, 5500 E. Atherton St., Suite 227-B, Long Beach, CA
Minutes*

1. **Call to Order.** The meeting was called to order at 10:00 a.m.
2. **Serenity Prayer and Tradition 2.** The Serenity Prayer and Tradition 2 was recited.
3. **Roll Call.**

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| <i>Board Members Present:</i> | Jean C. | Rosemary G. | Linda K., | Kathy D. |
| | Luretha B. | Jean P. | Karen S. | |
| <i>Board Members Excused:</i> | Rae Z. | Fred S. | | |
| <i>Guest:</i> | Pat A. | | | |
| <i>Office Staff:</i> | Jan B. | | | |
| <i>Secretary:</i> | Maria D. | | | |
4. **Approval of Agenda.** Motion carried to approve the agenda as amended.
5. **Welcome Newcomers and Visitors.** Guest Pat A. was welcomed.
6. **Approval of Board Minutes of January 26, 2002.** Motion carried to approve the minutes as revised. 1) Change to: Motion approved to refer to the Education Committee to bring back to next meeting the literature sales and intergroup contributions in the Treasurer's Report. 2) Clarify the discussion of SAFE meetings and FAME as conjoined and related in a very intrinsic way.
7. **Treasurer's Report.** The Committee reviewed the Treasurer's Report. Jean P will address questions to Rureth. Jean P. proposed a change to reflect consistency in the reports, e.g., specialty items, and registration reflected on the Profit and Loss Report. A report on the Conference account.
8. **Chair's Report.** Jean C. discussed the Conference agenda items of interest from Area 1 and the WSO Conference Committee. Jean C. will contact the Conference Committee Chair for agenda items. Some ideas could be another presentation of Parliamentary Procedures and Organization Planning, Phase II. The Board discussed a letter from Area 1 Chair requesting clarification and addressing questions to the Board. Jean C. will draft a response to the Area 1 Chair for the Board's review. The WSO insurance covers its registered meetings under its U.S.A. umbrella. Groups can request a rider if needed to open meetings. Jean C. requested Conference agenda items by June 25. Motion carried to accept the Chair's Report as presented.
9. **Old Business**
 - a. **Sale of Food Plan on Web.** The Board discussed a proviso or an insert to for the Food Plan to be sold on the web and assist sponsors from isolated areas. MOTION: Make available the Forever Abstinent Booklet on the Web. Motion carried. Favor-4, Opposed-1. MOTION: Include an insert recommending and explaining the working with a sponsor. Motion failed. Favor-1, Opposed-6

b. Board Policies

- i. **Duties of Board and Corporate Officers.** The Board reviewed the duties and responsibilities based on the current bylaws. MOTION: That we adopt the policy of Duties of Board and Corporate Officers, Policy and Procedure as amended. Motion carried unanimously.
 - ii. **Executive Committee Membership.** The Board reviewed the membership to the Executive Committee. MOTION: To adapt as amended the Executive Committee Membership. Motion carried unanimously.
 - iii. **Allocation of Complimentary Rooms at Conventions.** The Board reviewed a proposal to allocate the complimentary rooms at conventions for Board members and the procedures to handle the Board registration and expense process. MOTION: To adapt the policy of allocations as amended. Motion carried unanimously. Board members will let Jean C. know of the arrival and departure dates for Board members for this year's convention. Karen will handle the billing through the WSO master account.
 - iv. **Reconsideration – Concurrent service in 12-Step Food Addiction Programs.** Some members in the fellowship continue to express concern regarding service at Board levels. MOTION: Re-visit the issue to reconsider policy of Board. Motion failed. Favor-2, Opposed-4. MOTION: Re-write letter sent to Fred S. and send to the fellowship. Motion carried unanimously.
- c. **Template for Intergroup Bylaws.** The Board reviewed an Intergroup Bylaw template to provide to intergroups. Board members will provide comments on the template to Jean by May 19.
 - d. **Intergroup Newsletters.** The Board has been asked if there should be some guidance on the contents of intergroup newsletters or whether the concern should be brought up to the areas. Jean will refer this concern to the intergroups.

10. Committee Reports

- a. **Convention.** Kathy D. addressed the workshop topics for the convention. Karen will continue to work with Joyce on the food menu. Linda K. went over the logo and other sale items. MOTION. To allocate \$25 reimbursement to Linda K. for extra expenses on the graphics. Motion carried unanimously. Other areas discussed included having registrations via the Web and planning for entertainment. In regards to the convention location and dates for the Year 2003 there was a concern to schedule based on the timing of the time it takes to complete the annual reports for presentation at the Conference.
- b. **Education.** Rosemary read the Committee report. MOTION: A quarterly calendar of events be sent to intergroups, unaffiliated groups, areas, and on the Web; and regularly sent to groups with their cash receipts. Motion carried unanimously MOTION. Request the Education

Committee to come up with E-mail sponsor guidelines. Motion carried unanimously.

- c. **Executive.** Report tabled for the July 28, 2002 Board Meeting.
- d. **Finance.** Jean P. presented for review a draft of the Projected 2003 Budget. She will provide Rureth with a form to complete for further clarification on the budget figures. MOTION: Direct Jean P. and the Finance Committee to work with Rureth to reformat current balance sheet report according to the presented form of Projected Fiscal year 2003 Budget. Motion carried unanimously.
- e. **Milestones II Workshop.** Linda K. addressed the final details of the Milestone II WSO Workshop scheduled on April 28.
- f. **Literature.** Karen S. received 12 new recipes from New York and one that seems inappropriate to use in the second edition of the cookbook or to create an Achieving Balance II Cookbook for fundraising purposes. Hopefully, to be presented at the 2002 Conference, if there is enough time for the WSO Literature Conference Committee to review prior to July 25. The Abstinent Forever Booklet that includes the maintenance food plan was discussed. MOTION: Draft the Abstinent Forever Booklet for review by the WSO Literature Committee and if recommended by joint committees be sent to the Board for inclusion in the Conference Agenda. Motion carried unanimously. The Sponsor Guidelines continues to be reviewed. MOTION: expand determination about SAFE Program to cease and decist to the FAME Program as it was a second step of SAFE and therefore outside the purview of CEA-HOW. Motion carried unanimously.
- g. **Nominating.** Luretha B. presented the Committee Report and the Committee's continued effort to fill the vacant Non-Participating Director positions.

11. **New Business**

- a. **Email Address.** The Board addressed an Email address from a member in Guam that identifies as with an outside fellowship of "OA-HOW." MOTION: The Education Committee to draft a response to the person from Guam asking to use an alternate E-mail address. Motion carried unanimously.
- b. **Placemats.** Linda K. presented for the Board consideration the prices and purchase of placemats as a fundraising item.
- c. **Area 1 Treasurer.** The Executive Committee will discuss later today the appointment of the Area 1 Treasurer.
- d. **Board Policy on Webmaster Position.** Jean C. presented recommendations to establish a Board policy on Webmaster position. Mainly to have the Education Committee supervise the activities of the Web, and the Chair to provide direction to the Webmaster. Board members will provide their input to Rosemary by May 24. Our Webmaster will provide her comments to Rosemary on the policy recommendations.

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- e. **Other.** Karen S. stated that a second letter has not been sent to AA on our use of Chapter 5 Readings until a response is received from the Grapevine on the use of the Preamble at our meetings. Jean C. will draft a response for the Board's review to recent correspondence from Mexico.

12. Adjournment. The Board adjourned at 6:00 p.m.

Board Approved on 02/01/03