

**COMPULSIVE EATERS ANONYMOUS – H.O.W.
Board of Directors Quarterly Meeting
April 22, 2006, 9:00 a.m. PST
Via Teleconference**

CALL TO ORDER

The Chair called the meeting to order at 9:18 a.m.

SERENITY PRAYER AND TRADITION 2

ROLL CALL

Present: Eric, Woody, Pamela, Barb, Shellee, Chris, Bill

Excused Absence: Ruth

The Chair declared a quorum present and the meeting proceeded.

[Rae joined the meeting at 9:22 a.m. and Ruth joined the meeting at 10:30 a.m.]

APPROVAL OF AGENDA

The Agenda was approved with two changes:

- a. Added to Old Business: BOD answering of e-mails (to include New Business Item c (Generic answer to food questions))
- b. Added to New Business: Item h. Approval of WSBC Motions
- c. A proposal was made to add discussion of a three-meeting packet for new meetings (in order to meet the three meetings a week requirement of the 7 Tools); the issue was tabled.

APPROVAL OF BOARD MINUTES

The Minutes of the 02/04/06 Board meeting will be resent to all directors for review and approval.

TREASURER/FINANCE COMMITTEE REPORT

The President gave a combination report of the Treasurer and Finance Committee.

The corporate bookkeeper previously submitted the Quarterly Report for the quarter ended 3/31/06 to all Board members. In addition, a P&L and Third Quarter report was submitted comparing year-to-date numbers with the 2005-2006 budget and percentages.

The overall conclusion is that we are at 72% of projected income and at 77% of projected expenses, putting us within 5% of our projections for the current year.

Publication of a cookbook for fundraising purposes was discussed. It was suggested that **Directors send ideas regarding cookbook publication to Ruth, Chair of the Literature Committee.**

Both reports are attached and incorporated herein.

Publication of a World Service newsletter for fundraising purposes was discussed. Woody has a publisher/editor willing to volunteer services. The newsletter would contain articles from all intergroups and could be sold by subscription. **Shellee will chair an ad hoc committee composed of the Chairs of the Education and Literature Committees, as well as any volunteers, and will present a specific proposal at the next regularly scheduled Board meeting.**

Chris will provide the WSO office with the translated Pioneer questions for immediate printing and availability in Spanish. The As Bill Sees It questions will also be immediately published in Spanish.

PRESIDENT'S REPORT

The issue of individual literature orders from the website by members who participate through the phone bridge meetings has been resolved by one member serving as Literature person for the phone bridge and internet meetings; members can order individual pieces of literature from the Literature person.

The new check signing procedure is in place. The credit account has been updated to reflect the current Treasurer (Bill, \$5,000 limit) and Vice Chair (Shellee, \$2,500 limit) as signators; each will maintain a credit card with them for WSO business purposes.

The lengthy service of Rae Z. as Treasurer was acknowledged with gratitude.

The President's Report is attached and incorporated herein.

CHAIR COMMENTS

The Chair acknowledged the work of the Board members, particularly the service of the President.

The Chair reported that the phone meetings are expanding.

OLD BUSINESS

- a. Move WSO into SCI office suite: The purpose of the move would be to help improve WSO's finances. The issue was discussed and it was agreed unanimously that WSO should maintain its forward momentum and there would be no financial advantage to WSO to make such a move.

- b. E-mail responses to e-mail inquiries: Directors were reminded to answer all queries immediately; if no immediate answer is available, the query should nevertheless be answered immediately, stating that the issue is being researched and a response will be forthcoming within 7 days.

In addition to the response voted upon at the 10/29/05 meeting, **further explanation drafted by Woody and Shellee will be incorporated into said response by the Secretary, who will forward a draft to all Directors for review**; this will include reference, either directly or indirectly, to Traditions 6 and 10.

As agreed upon at the 2/4/06 Board meeting, **Ron will be reminded to include this formulated response in all queries he sends out to the Directors for response.**

If a Director requests input from the Board regarding a response, such input will be submitted within 72 hours of the request.

The Chair will prepare a letter to be sent to all Intergroups and unaffiliated meetings regarding the appropriate procedure for dealing with Program queries, including food questions.

COMMITTEE REPORTS

Convention: Arrangements have been made with the vendor who has taped previous conventions. The Office Manager has arranged for donation of the sound system. Last year's parliamentarian will again serve in that capacity. The Registration forms have been sent out.

The Chair will compose a letter to go out by 6/1/06 to all Intergroups and unaffiliated meetings to emphasize that the Convention is the Fellowship's annual international event of recovery and fellowship.

All Directors are requested to suggest proposed venues outside of California for the 2007 Conference/Convention; Barb will e-mail the requirements/parameters to the Board members.

The Conference workshop theme was discussed. It was determined to follow the theme of the Convention, The Solution 24/7, and focus on the 12 Concepts of Service.

Keynote speakers were discussed. Coco from Mexico will be the opening keynote speaker Friday night. A panel is in place for Saturday's luncheon. **Directors are to submit suggestions to the Chair for Saturday night's keynote speaker and Sunday morning's spiritual speaker by 6/1/06.**

Education: The Committee is focusing on educating the fellowship about all levels of service. Other areas to look at (in conjunction with the Literature Committee): the three-meeting packet for new meetings; WSO newsletter; updating of the service position guidelines; public service announcement format.

Finance: Report given in the Treasurer's report above.

Literature: The committee is working with the WSBC Literature Committee. The Traditions Questions are well underway.

Nominating: Discussion was held regarding the duties of the Nominating Committee.

Agenda: Will liaise with the WSBC Agenda Committee.

NEW BUSINESS

- a. Convention: In addition to the discussion in the Committee report above, the following Board members will take responsibility for:
Bill: merchandising; Rae will assist
Pamela: Registration (through members of the fellowship and coordinating with the Office Manager)
Eric: Fashion show/entertain for Saturday night
- b. Link SCI/WSO websites: Because the SCI sells non-Conference approved literature, it was agreed not to link.
- c. Remove Sponsor Guide from website: It was agreed to remove the Sponsor Guide from the website to discourage "do-it-yourselfers." Sponsors who do not have access to a literature table can call the WSO Office Manager, who will suggest that the sponsor get the Guide from his/her sponsor who can in turn get it from his/her sponsor, etc., or if a member of a phone bridge or internet meeting, obtain literature from the Phone Bridge Literature person.
- d. Conference approved literature: The motion as amended was unanimously approved for inclusion on the 2006 WSBC agenda: "CEA-HOW approved literature includes all materials published by CEA-HOW and all AA-Conference approved literature. The presence of the CEA-HOW or AA logo or statement "AA/CEA-HOW Conference Approved" on the literature indicates approval."
- e. Policy for Board reimbursement for Conference/Convention: The motion was unanimously approved: Board members will be reimbursed for their hotel rooms for Wednesday night through Saturday night (any non-Board member sharing a room with a Board member will pay his/her proportionate share of the nightly room rate); Convention registration fees; travel expenses to and from Conference. Board members will be personally responsible for expenses of Convention meals and for personal expenses. **The President will reserve rooms for current Board members; Board members must furnish the relevant registration**

information (roommate; refrigerator) to the President no later than 5/1/06.

- f. Payment of hotel expenses for 2005: It was agreed that unpaid expenses would be forgiven since there is no verification available of a clear policy regarding reimbursable expenses. **The President will convey this decision to members with outstanding expenses.**
- g. Approval of WSBC motions submitted by fellowship: The Chair is in receipt of motions submitted in addition to the motions included for consideration at today's meeting. **The Chair will put all motions together for the Board's information prior to the next meeting.**
- h. Delegate information re waivers: **A statement will be included in the Delegate's packets that there will be no waivers of requirements to be seated as a Delegate or Board member.**

A special teleconference meeting of the Board will be held May 13, 2006, from the hours of 7:00 a.m. to 9:00 a.m. PDT.

The meeting adjourned at 12:25 p.m. PDT.

Minutes submitted by Pamela K.