

COMPULSIVE EATERS ANONYMOUS – H.O.W.
Board of Directors Quarterly Meeting
February 4, 2006, 9:00 a.m. PST
Via Teleconference

CALL TO ORDER

The meeting was called to order by the Chair at 9:18 a.m.
The Chair established the teleconferencing protocol for the meeting.

SERENITY PRAYER AND TRADITION 2

ROLL CALL

Present: Eric, Woody, Shellee, Barb, Rae

Secretary: Pamela

Absent: Chris, Ruth, Bill, Becky

The Chair declared a quorum present and the meeting proceeded.

[Bill joined the meeting at 9:30 a.m. and Ruth joined the meeting at 9:35 a.m.]

APPROVAL OF AGENDA

The Agenda was approved with three additions/corrections:

- a. Added to Old Business: Item 5 from the Minutes of 10/29/05, which was deferred to the January [February] 2005 meeting:
Motion: The Agenda Committee will submit a motion for the Conference Agenda that all formats used in CEA-HOW meetings be Conference approved; meetings using formats that are not Conference approved will not be considered CEA-HOW meetings
- b. Added to Old Business: Revisit issue of e-mail responses of the Board to member e-mail inquiries.
- c. Added to New Business: Discussion re position of corporate Treasurer.

WELCOME TO NEW BOARD MEMBERS

New Board member Barb K. was welcomed to the Board. Barb was appointed to serve through the 2006 WSBC to complete the one-year term of Judy K.

APPROVAL OF BOARD MINUTES

The Minutes of the 10/29/05 Board meeting were unanimously approved after correction of the attendees to the XII Anniversary Celebration in Leon, Mexico.

TREASURER'S REPORT

In the absence of the Treasurer, the President gave a combination report of the Treasurer, President, and Finance Committee.

The Quarterly Financial Statement for the period ending 12/31/05 was reviewed. It was noted that literature sales were considerably less than projected. The current projection, based on no substantial changes, is a deficit of \$3000 by June 2006, up from \$6500 deficit for the previous fiscal year; however, the prudent reserve has dropped from \$15,000 to \$5,000.

A new member of the Finance Committee, Bernice L., former licensed CPA, reviewed the financial records and met with the Finance Committee. She reported our financial systems were in good order and suggested additional oversight procedures to maintain accuracy of the corporation's financial position.

Procedures put into effect over the past quarter to reduce expenses will appear in the next quarterly financial report.

PRESIDENT'S REPORT

The President is working with the Webmaster to implement a new store using PayPal on our website. This will reduce the Internet operation fee by \$35/mo. and guarantee credit card security.

The issue of the current Board policy on sale of Forever Abstemious on the website was raised. The Secretary was delegated to research the current Board policy and present the information to the Board in two weeks for the Board's determination as to whether the policy needs to be revisited.

The corporate credit card requires two signatures. The Executive Committee will make the determination.

CHAIR COMMENTS

The Chair acknowledged the work of the Board members, particularly the service of the President.

The Chair emphasized the need for timeliness in the Board's actions. The Secretary was directed to provide the draft Minutes of this meeting to the Chair within two weeks following the meeting; the Chair will direct the Office Manager to submit the Minutes to the Board members.

OLD BUSINESS

- a. Recoup double-billed airfare: The President reported on her efforts to obtain reimbursement through the airline and former Board member. She was given input from the Board and will continue to pursue reimbursement. It was suggested that the procedure for travel expenses of Board members be revisited.
- b. Further analysis of the financial situation: dealt with in the Treasurer's/President's reports.
- c. Approval of meeting formats:

Motion: It is recommended as a guideline that only CEA-HOW and AA Conference approved literature be used in meetings.

The Motion was moved, seconded and unanimously passed; the Motion will be presented to the WSBC Agenda Committee by Areas 1 and 2.

The Chair volunteered to write a letter to the Fellowship to be sent to all Intergroups and unaffiliated meetings reiterating this suggested guideline.

- d. E-mail responses to e-mail inquiries: All replies from the Board to e-mail inquiries are to be sent to the WSO office, which will send them out to the inquirer, rather than sent directly from a Board member to the inquirer. The Motion approved at the 10/29/05 Board meeting regarding the appropriate response to food inquiries was reaffirmed. As a reminder, WSO, when forwarding inquiries to the Board members, will include the language of the Motion passed at the 10/29/05 Board meeting. Inquiries are to be answered within 10 days.

COMMITTEE REPORTS

Convention: Rosemary G., former Board Chair, has been appointed to co-chair this committee. Negotiations are in progress with the Doubletree Hotel in Anaheim; other sites in Los Angeles or possibly Las Vegas are being considered.

Education: Suggested WSBC Agenda items regarding revision of Forever Abstinent have been received. The Committee will research publication of a CEA-HOW Service Manual.

Finance: Report given in the Treasurer's/President's report.

Literature: The committee is working with the WSBC Literature Committee. The Tradition Questions will be submitted to the WSBC, and perhaps additional As Bill Sees It questions.

Nominating: No report.

Agenda: Will liaise with the WSBC Agenda Committee.

The Chair suggested that Committee Chairs send out letters to their Committee members and to their Intergroups soliciting items for Committee consideration and presentation to the WSBC.

NEW BUSINESS

1. Convention: Discussed in Committee report.
2. [taken out of order] Dates of future Board meetings: 4/22/06 and 7/21/06.
Motion: The 4/22/06 Board meeting will be by teleconference commencing 9:00 a.m. PST.
The motion passed unanimously.
3. "Second" letter to Intergroups: The motion to raise literature prices must be put into effect as soon as possible and the Fellowship given adequate

- notice. The Chair will send out a letter advising of the increase by 3/1/06; the price increase will be effective 4/1/06.
4. Amendment to Board Policy Manual:
Motion: Amend Board Policy of 7/29/00 as follows: Part A, Article 6, Section 2 of the CEA-HOW by-laws requires two officers' signatures on checks. One of these signatures authorizing approval of a check may be transmitted via facsimile."
The motion passed unanimously.
 5. Definition of approved literature: See Old Business, Item c.
 6. Position of Treasurer: The current Treasurer was removed from the office of Treasurer and as a Director of the World Service Board. The Chair will notify her of this action by letter, thanking her for her service. Bill P. was nominated Treasurer and accepted the nomination.
 7. Vacant Board positions: Bill P. is now corporation Treasurer, leaving the position of Vice President vacant. With the removal of the former Treasurer and Board member, a vacancy exists on the Board. The Chair urged Board members to propose nominations to fill the vacancy, following the apportionment requirements in the By-laws.

The meeting adjourned at 12:07 p.m. PST.

Minutes submitted by Pamela K.